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| **SWCHCC MEETING AGENDA** |
| **Date:** | 04/18/2019 | **Call Information**Join Zoom Meetinghttps://zoom.us/j/525948117 +1 669 900 6833 US Meeting ID: 525 948 117**The call-in option was not used due to in-person exercise.**  |
| **Time:** | 12:00pm- 3:00pm  |
| **Location:** | Mancos Public Library211 W 1st StMancos, CO 81328  |
| **\*\*\*Meeting Notes are in Blue\*\*\*** |
| Time | Agenda Item | POC | Meeting Notes | Action Item(s) |
| 12:00-12:30pm | Lunch and Networking  | All  |  |  |
| 12:30-12:35pm  | Steering Committee Member and HCC Coordinator Introductions  | Lori Zazzaro |  |  |
| 12:35-12:45pm | Chair Introduction/ General Updates | Lori Zazzaro | Communication Drill Update – over 50% response rate for drill today; great job! If anyone did not receive a Colorado Notification System (CNS) notice please email SWCHCC@gmail.com! Round 2 Grant Funding – Funding announcement will be made the week of April 22ndDeliverable Updates- on track for all deliverables |  |
| 1:00-2:00pm | Close Point of Dispensing (POD) Exercise | ALL | **Lauren and Lori Rules*** Be respectful
* Don’t talk over each other
* No answer is the wrong answer
* Stay out of the weeds
* Goal is to get information and then figure out what to do with it afterwards
* Big picture
* Have fun- enjoy the process

**See PowerPoint** [**here**](SJBPH%20JITT%20Closed%20PODs.pptx)**.** Walking through just in time training for Closed PODJust in time training manual is available but the goal is for agencies to not have to review the manual ahead of time but to use it real time.Public Health will give you everything you need!**For the purposes of todays exercise:**Everyone will be staff and everyone will be participant Head of Household: max of 4 |  |
| 2:00-2:20pm  | Hot wash  | Lori Zazzaro  | **How did it go?**Great; pretty good; better insights into how a closed POD functions – fun to walk through in a controlled environment to gauge what it is; went smooth; everyone able to get through**Were you able to fulfill your role?**Felt confident to be able to direct on TTX; enough instruction for a real like emergency- yes; interpreter role- if there is a tool your facility uses that is web based so you can help many different people; as you print out the kit- include Spanish flyers as back up- especially the technical stuff- medical translation is different- (all medical instructions were available in Spanish- need more translation); Dispensers- purple flags would have been good for behavioral health; some duplication with the questions in the dispense section – no way to indicate they were referred to Primary Care Physician (PCP); after medical consult is given then the dispenser were raising their flags for the same thing too- dispensers need to just hand out medicine – dispensers didn’t know; when you solve the problem in screening you don’t want it to come up at dispensing again- may want medical consult available at dispensing in case they THINK of something else and need an additional medical consult – goal is to get everything done at screening but allow for medical consults in dispensing- medical off to the side?- medical at every station-Greeter- needs water Line Monitors- a little congestion; was a little stressful; was having a hard time keeping track of who was next in line to go from seating to screening – may need more people Exit- no comments; some people didn’t want to go through the exit door Fact Sheet- update terminology on the form; vaccine versus pill i.e. anthrax; needs reviewed by clinical – likely this would be vetted by the Colorado Department of Public Health and Environment (CDPHE) before it would make it to local public health agencies – need to make sure it’s good information that goes out to the public **What are the things that went well?**A little form to explain how to read the head of household form and the medication form- needs a little more detail on how to read it – you don’t want to do be doing different prophylaxis **What needs improvement?**If you don’t have a doctor, you’ll need one or a pharmacist It was a little warmNeed more pens, more seating prior to screening, purple flags Everyone was processed twice to help with the practice in each station.**Anything you really liked?** The Candy; it was like the 4th of July (Keith); the room was good practice space; allowed for practice without the stress Just in time training- this will go through the public health in your county but it isn’t available right now but it is being worked on For those with Joint Commission- must be able to show that you have a closed pod and you have a plan for it – needs to be in a policy Ideally set up, there could be times where closed pods might not work (i.e. medications that must be cold) |  |
| ***Upcoming Meetings:***In-person Steering Committee Meeting – Monday, May 13th 12:30-3:30pm, San Juan Basin Public Health – Lunch will be provided.  |